RTU [Name of the Study Program] Program director

[Position, Name, Surname of Program director]

RTU Student’s of Program [Name of the Study Program]

[Name, Surname, No. Of Certificate, Course, Group of Student]

**request**

Please confirm a Plan of Subject under supervision of a foreign partner institution [Name of a foreign Partner Institution, Country, Name of a Institute/ Faculty/Department, address] [Position, Name, Surname, e-mail of a foreign Partner Institution, which is responsible for RTU Student] acquisition in 20…/20… acad. year …. semester:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Subjects of RTU program** | | | | **Subjects of a Program of Partner Institution, whisch are comparable to Subjects of RTU Program** | | | | |
| **Program section** | **Subject** | | | **Subject** | | | | |
| **Code in the Register** | **Title** | **Volume, KP** | **Code in the Register** | **Title** | **Volume** | | |
| **KP or Hours** | **ECTS** | **RTU KP** |
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| **Practice** |  |  |  |  |  |  |  |  |
| **Final examination** |  |  |  |  |  |  |  |  |

Compliance of assessments of knowledge/skills acquired in the partner institution with RTU criteria:

| **Successful evaluations of the partner institution** | | **Successful evaluations of RTU**  **(**approved by the decision of RTU Senate of June 25, 2001**)** | |
| --- | --- | --- | --- |
| **Score** | **Definition** | **Score** | **Definition** |
|  |  | **Brilliant(10)** | knowledge exceeds the requirements of the course program, indicates the ability to conduct independent research, deep understanding of problems; |
|  |  | **Excellent(9)** | fully mastered the course program, acquired the ability to use the acquired knowledge independently; |
|  |  | **Very good(8)** | fully mastered course program, but in some issues there is not enough deep understanding to apply the knowledge independently in solving more complex problems |
|  |  | **Good (7)** | generally acquired knowledge at the level of the requirements of the course program, but there is a misunderstanding of some less important issues, there are some difficulties in solving some practical tasks |
|  |  | **Almost good (6)** | In general, the course program has been mastered, but at the same time there is an insufficient understanding of some major problems, there are partial difficulties in the practical application of the acquired knowledge. |
|  |  | **Mediocre (5)** | In general, the course program has been mastered, although there is a lack of deep understanding of several important problems, there are difficulties in the practical application of the acquired knowledge. |
|  |  | **Almost mediocre (4)** | In general, the course program has been mastered, however, there is an insufficient understanding of some basic concepts, there are significant difficulties in the practical application of the acquired knowledge. |
|  |  | **Credited** | Positive evaluation of student's performance during the semester (tests, homework, reports, transfer and / or defense of practical work and / or laboratory work, colloquium, etc.) |

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| Respectfully, | **Verified** | **Confirmedn** |
|  |  |  |
| [Student’s Signature] | [Signature of BINI Program Administrator ] | [Signature of RTU BINI Program Director] |
|  |  |  |
| [Student’s Name, Surname] | [Name, Surname of BINI Program Administrator] | [Name, Surname of RTU BINI Program Director] |
|  |  |  |
| [Date] | [Date] | [Date] |

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| **Coordinator** |
|  |
| [Signature of the coordinator of RTU international student exchange programs] |
|  |
| [Name, surname of the coordinator in RTU international student exchange programs] |
|  |
| [Date] |